



# The Gum Tree Newsletter

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Issue 1. 1. Monday 12th February 2018

## Key Contacts

**Principal:** Kylie Croke  
**School Board Chair:** Daniela Vrkic  
**P&C President:** Kimberly Ingram  
**Counsellor:** Alison Hatcher  
**Family Support Worker:** Natalie Rutledge

## Dates For Your Diary

**Mon 19 Feb:** School Board Nominations close  
**Mon 26 Feb-Fri 9 Mar:** ILP/Getting to know you Meetings  
**Tue 6 Mar:** 10:30-12pm Parents & Carers Morning Tea  
**Mon 12 Mar:** Canberra Day Holiday

Dear Cranleigh Families and Community,

I am delighted to be welcoming you back for the 2018 school year, whilst Kylie is on leave. Over the holidays there was a substantial amount of building work completed to improve our teaching and learning spaces across the school. The most noticeable being the painting of the front of the reception building.

We have had a very busy start to the year with lots of new students, families and staff—a warm welcome to the Cranleigh Community!

We would particularly like to welcome the following staff into teaching positions at Cranleigh. Welcome to Amanda Andriolo, Jenny Woodham, Maciline Moyo, Manpreet Aulakh, Sarita Nand and Joshua Leach. We also look forward to Angela Owen joining us in March. We eagerly await the finalisation of recruitment of one further teaching position undertaken over the holiday period.

Term 1 is shaping up to be busy. Following a curriculum review by our teachers in 2017, teachers have given positive feedback about the application of the Scope & Sequence of the Australian Curriculum to their classroom programs.

Our teachers will be conducting the Abilities Based Learning and Education Support (ABLES) assessment early in the term to inform student educational programs and ILPS. ILP meetings will start in Week 4. More detailed information about these will be sent home soon.

Private therapists, through the NDIS, will be meeting with a member of the Leadership Team early in the term to review student therapy programs and timetables.

Our students have settled well into their classrooms and I am enjoying getting into

classrooms to see the new groups and the learning programs. Congratulations to the leadership team, classroom teams and office staff on the fantastic work preparing for the start of 2018!

I look forward to meeting you all at upcoming P&C and ILP meetings, or at Parent Morning Teas. If I can be of assistance or support in any way, please feel free to contact me.

Regards,

Cathy

## General School Information and Reminders

**Medication** can only be provided to students if it is accompanied by a doctor's letter stating the name of the medication, dosage, time and method of use. We also require a parent-signed Medication Authorisation (available from the Front Office). We are unable to give any medication without this documentation. If times or dosage change we will require written notification of this change from your doctor.

Our core **teaching and learning times** are 8:45am-2:45pm. Staff members are preparing classes outside these hours and are not available to receive students. If you have any queries regarding this information, please feel free to call the Front Office on 61420444.

Parents and carers are asked to **contact Cranleigh School directly** to pass on any news regarding their child. It is not the role of the bus drivers and attendants to forward information. In the case of student absences, a phone call to the school would be appreciated, followed up with a note for school records. If you have any concerns, please don't hesitate to contact the school.

To ease the upset that many of our students experience with congestion in the front foyer and corridors, remove distractions from student learning time and streamline the drop-off and pick-up times we are trialling a new arrangement. On arrival to school **all** students are being met by a staff member in the foyer. Again in the afternoon they are escorted back to the foyer to meet parents and bus attendants in the front foyer. **Please assist us by waiting in the front foyer both in the morning and afternoon.** If you need to pick up your child early please speak to the Front Office staff, who will make the necessary arrangements with classroom staff.

Each child will have been provided a **communication book**. In this book you will have been provided a weekly classroom timetable. If you need to relay information to your child's teacher please write in your child's communication book to provide the information, or to make a meeting time outside of the core teaching and learning times. We have endeavoured to keep this process as simple as possible—again to ensure that we maximise every child's learning time at school.

**Cranleigh Sun Smart Policy.** Please send a (clearly labelled) hat with your child if you want one worn on the playground. Every effort will be made to support wearing of hats. We also provide shady areas of the playground, and on very hot days we operate an indoor play policy. For sunscreen application we ask that families apply sunscreen before school, and if you wish this to be reapplied for the second half of the day we require written permission. Families are asked to supply sunscreen suitable for your child, and have it clearly labelled.

**Allergy Friendly School Policy.** Just a reminder that Cranleigh is an Allergy Friendly School. This policy requires students not to bring to school certain products that may cause severe allergic reactions. **Please do not send any peanut or nut products to school.**

## Carpark Safety

Please remember that Cranleigh has instituted a 'NO THROUGH ACCESS' policy for cars during the period when buses are at the front of the school, both for morning drop-off and afternoon pick-up periods. The safety of our students, staff and community is a priority. If this impacts significantly on you transporting your student, please talk to us. Your support in this matter is appreciated.



Our friends at Access Canberra have also provided the following information on parking:

With school now back for the year we are encouraging all parents to make parking safety a priority!

This means:

- Keep clear of 'no stopping' and 'no parking' zones;
- Don't park in bus zones on school crossings, across footpaths or driveways; and
- Don't double (or triple) park!

**Remember** - it's okay to park a little further away from the school and walk the rest of the way!

**Think** – visibility around schools and if your car may be blocking the view of crossings for other motorists. Also be mindful when entering or leaving parking spots – look twice!

**Be kind** – to other road users and pedestrians and also if you see any parking officers in the area – they are doing their job and working to keep our kids safe!

**Note** - Licence Plate Recognition (or electronic chalking) vans are now actively monitoring schools. Penalties range from \$114 upwards to \$600. Details at [www.act.gov.au/accessCBR](http://www.act.gov.au/accessCBR)

## Family Support Worker

Hello to our Cranleigh community, this is Natalie Rutledge and I will be continuing in my role as Family Support Worker (FSW) for 2 days a week, throughout 2018. I will be working closely with our school Psychologist Alison Hatcher, and our Deputy Cathy Otten, to provide access to supports that families may need. I am able to provide advice on NDIS processes, as well as community contacts across a range of services.



To start the year off, we will be having a Parent & Carers' Morning Tea at Cranleigh in Week 5. I will send a note home shortly with more information.

Look forward to seeing you all at the morning tea. In the meantime, I can be contacted on 61420444, or by email, [Natalie.Rutledge@ed.act.edu.au](mailto:Natalie.Rutledge@ed.act.edu.au)

Regards,

Natalie



## School Board Positions and Election

Due to a large volume of staff and family changes, there are several vacancies now open and require filling. All positions are for a minimum of 12 months, to a maximum of 24 months. Currently the School Board meets once a term, on a Wednesday from 5:30pm to 6:45pm at the latest. The following positions are available:

2 Parent & Carers members, and  
2 staff members.

It is a great opportunity to get involved and be influential in decision making for your student's school and community. Although all roles are important, none require too much of your time, and are greatly supported by our Principal and staff.

If you wish to nominate, please contact the Front Office on 61420444, no later than Monday 19th February 2018. In the event of several nominations, an election will commence on 26 February. Those successful nominations will take office as of 1st April 2018.

We look forward to your nomination!!



*Music is a beautiful way to  
connect with your child*

Minnows is a fun inclusive music and movement group for children (from babies to primary school age) and their parents or carers. Join in singing, with simple Auslan sign and pictures.

All children welcome!

Run during school term  
Cost : \$50/term per family

For info contact Andrea:

M | 0404 256 714  
E | horciu@btinternet.com

**GORDON MINNOWS BUBS** (8 Weeks)

When: Friday 10am - 10:45am  
Where: Gordon Community Centre  
110 Lewis Luxton Ave, Gordon

**GORDON MINNOWS TOTS** (8 Weeks)

When: Friday 11:15am - 12pm  
Where: Gordon Community Centre  
110 Lewis Luxton Ave, Gordon

**SATURDAY MINNOWS** (6 Weeks)

When: Saturday Mornings TBC  
Who: Primary School Minnows  
Where: Malkara School  
53 Wisdom St, Garran

Booking is essential,  
places are limited!



## Class 1-2 AF

1/2 AF will be learning about our Australian culture and past during our Humanitarian Studies this term. We are making music while we listen to a Dream Time story.



The 1/2AF Team are:  
Amy, Stacey, Taeko and Yuko R